To access GPS, sign on to Campus Information Services [www.cis.utah.edu](http://www.cis.utah.edu). Enter your University ID number (uNID) and password. For more information, access the “What is a uNID and Password?” link. From there, click on “Graduation Planning System,” located in the “Graduation” menu.

1. Click the “Create a new Plan” button.
2. Click the plus sign next to the College to see degree type.
3. Click the plus sign next to the degree type to see majors.
4. Click the plus sign next to the major to see roadmaps.
5. Click on the roadmap for the correct year. Unless you have already declared this major, choose the most recent.

6. Name your plan whatever you would like.
7. Choose a future semester to begin your plan. (i.e., Fall) and the digit year (i.e., 2014)
8. Use the drop-down menu to select how many years you would like your plan to include.
9. Click the “Add Plan” button.

10. Click on the name of your new plan to open the Pathway roadmap and start planning!