



Credit For Portfolio Based Assessment

The University of Utah

Office of the Registrar • 201 S 1460 E RM 250 N • Salt Lake City UT 84112 •

801-581-8969 • fax 801-585-7860 • registration@utah.edu • Student Services Bldg, Window 13

This document is accessible when opened in Adobe Reader. [If you do not already have it, it is free on the Adobe website.](#)

Instructions: Complete this form with the appropriate signatures and submit it to the Registrar’s Office, Registration and Records Division via email or at the office window once done. You will need to pay for the credit prior to returning the form. You will receive a grade of CR for the course. Any questions contact credit-prior-learning@utah.edu.

Student Information:

Student I.D.: _____ Date: _____

Student Name: _____

This student has met the criteria to receive credit for the following course:

Term: _____

Subject: _____

Catalog Number: _____

Credit Hours: _____

Portfolio Based Assessment fee (\$50.00) is to be deposited in Account# _____

The fee must be paid at the Cashier’s window, 1st floor of the Student Services Building, before credit is applied to the students record. Attach the receipt to this form as proof of payment and return to the Registrar’s Office via email or in person.

Faculty Name: _____ Signature: _____

Dept. Chairperson Name: _____ Signature: _____

Registrar’s Office Use Only

APPROVED DENIED PARTIALLY APPROVED

COMMENTS: _____

Entered by: _____